

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting November 17, 2016

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call By Treasurer

The following board members were present: Ron Meyer, Lori Ringwald, Spencer Clum was absent, Penny Kill, John Goecke. Also present: Superintendent Dennis Fuge; Treasurer Diane Eutsler; Student Council Reps: Trevor Osting, Allison Bowsher, Rebecca Stetler, Gaby Romaker, Madison Pugh, Kait Adams; Press: Bethany Bennett of Journal News; Staff: Kim Ekis; Public: Doug Ditto of Core Consulting, Max McMichael, Meredith Layman.

V. Minutes of Previous Meeting The minutes of the October 18, 2016 regular meeting are presented for your review. If found to be in order, your approval is needed.

Kill moved and Meyer seconded the motion approving the minutes of the October 18, 2016 regular meeting as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

- 1) Doug Ditto of Core Consulting addressed the board in regards to the bus garage bid package; need to extend to 5 ½ months for completion
- 2) HS Senate President, Trevor Osting, along with Rebecca Stetler and Madison Pugh, addressed the board regarding changing to a weighted GPA; detailed information was provided to the board on the subject with proposed courses to be weighted and a comparison chart with Spencerville and 7 other schools.
- 3) New page 3 was distributed with names added to actions 1, 2 and 3

Madison Pugh, Allison Bowsher, Rebecca Stetler, Meredith Layman, Gaby Romaker and Kait Adams exited at 7:30 p.m.

VII. Treasurer's Report

- a) Set January board meetings
- b) New state restricted K-12 Network grant creating fund 451-9017 and accepting funds (\$5400.00)
- c) Appropriations for review - Amend Cert and App/Bud Mods
- d) Activity funds for review
- e) Cafeteria reports for review
- f) Investments - in board material
- g) SM1/SM2 reports - in board material
- h) Refuse Bid information - in second year - Denise sent out bid letters for 2-year contract
- i) Budget Commission accepts 5-Year Forecast for GF budget
- j) Micro-bus with wheelchair lift delivered
- k) School insurance comparison sheet
- l) Current bills - motion to accept

Ringwald moved and Kill seconded the motion approving payment of bills in the amount of \$837,807.55 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

VIII. Apollo Update - Penny Kill

October Makerfest was successful; 1300 students from 27 regions participated; Apollo won competition; adult cooking classes offered in January and February; Coffee & Canvas classes also.

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IX. Administrator Reports - Scott Gephart and Susie Wagner

Report was given by Supt. due to absence of principals with parent/teacher conferences going on.

11/18 - Grade 2 virtual field trip to pig farm
11/18 - 11/21 - K-4 book fair
12/1 - K-3 Christmas Program
12/8 - Grades 6-8 Band/Choir Christmas Concert
12/9 - K-2 Jump for Heart, Grades 3-5 Hoops for Heart
12/13 - HS Band/Choir Christmas Concert
12/14 - PTO meeting
12/19 - Spelling Bee
12/21 - Staff Christmas Breakfast
Winter Sports Seasons:
Basketball: High School Boys 12/2 vs St. Henry
Girls 11/24 vs Hardin Northern
Junior High Boys 12/3 vs Kalida
Girls 11/29 vs Lima West
Wrestling: High School 12/3 @ Coldwater Siesleski Invitational
Junior High 12/3 @ Wayne Trace Invitational

X. Superintendent's Report

1. Personnel - actions 1, 2, 3, 4, 12, 13, 14
2. Staff Christmas Breakfast - begin serving at 6 a.m. on Wednesday, December 21
3. Donations - thank you to all
4. Buildings and Grounds - roof has not leaked; bus garage project; thank you to public for passing levy
5. Questions/Concerns - received a Momentum Award for our district and middle school from ODE

XI. Action Items

1. Employ Substitutes (11-16-1)

Ringwald moved and Meyer seconded the motion to employ the following substitutes per salary schedule in effect, per demand for the 2016-2017 school year. (BCII on file)

Teacher - James O'Flannery, Joyce Dunham, Sylvia Clark

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

2. Employ Athletic Worker Personnel (11-16-2)

Meyer moved and Kill seconded the motion to employ the following athletic worker personnel, per demand, pay per Athletic Worker Pay Sheet for the 2016-2017 school year.

Boys Basketball - Luke Carpenter, Eric Mack, Melanie Monroe, Tiffany Work

Girls Basketball - Christina Emery, Sarah Woods, Gage Goecke

Middle School - Amanda Gilroy, Alexis Gilroy

Ticket Takers - Anita Burden, Christina Emery, Sarah Woods

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Abstain</u>	Motion Carried	

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3. Approve Volunteers (11-16-3)

Meyer moved and Kill seconded the motion to approve the following volunteers for the 2016-2017 school year, BCI on file.

Basketball - Rick Keller, Derek Goecke
Wrestling - Cory Binkley

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Abstain</u>	Motion Carried	

4. Accept Resignation (11-16-4)

Ringwald moved and Kill seconded the motion to accept the resignation of Lezlie Thompson as kindergarten teacher effective at the completion of the 2016-2017 school year.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

5. Establish January, 2017, Board of Education Meetings (11-16-5)

Meyer moved and Ringwald seconded the motion to establish the budget adoption schedule, organizational meeting and regular meeting for January as follows:

Jan. 11, 2017 Organizational Board meeting at 7:00 p.m.
Date (on or before Jan. 15) in the board conference room

Jan. 15, 2017 (On or before) file Five-Year Forecast, amortized bond schedule and estimated Dec. 31 current bond fund balance in the county auditor's office

Jan. 11, 2017 Regular January Board meeting at 7:15 p.m. in the board conference room

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

6. Indoor Track Meets (11-16-6)

Ringwald moved and Kill seconded the motion to approve the participation of interested male and female students from our school district in indoor track meets this winter.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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7. Accept Donations (11-16-7)

Ringwald moved and Meyer seconded the motion to accept the following donations:

<u>Date</u>	<u>From</u>	<u>To/For</u>	<u>Amount</u>
10/7/16	Hillbilly Truck Pulls	HS Vocal	200.00
10/12/16	OSBA NW Conference Performance	Band	100.00
10/12/16	Donation Received	Band	100.00
10/12/16	Spencerville 9/11 Service	Band	50.00
10/12/16	Donation Received	Band	15.00
10/14/16	Coca Cola Commission	District 018	91.33
10/14/16	PTO Donation	Spen. Ed. Foundation/EL Field Trips	2,505.07
10/17/16	Cash Donation	Spanish Club	16.00
10/19/16	Pass the Hat/Concert Donations	HS Vocal	490.33
10/19/16	Woods' Concert Donation	HS Vocal	25.00
10/19/16	Nungester Concert Donation	HS Vocal	25.00
10/19/16	Pugh's Concert Donation	HS Vocal	100.00
10/20/16	Shawn/Debra Hawk Concert Donation	HS Vocal	250.00
10/20/16	Shawn/Debra Hawk	Musical	500.00
10/20/16	US Bank	District 018	100.00
10/25/16	Lifetouch Commission	HS 018	330.72
10/25/16	Real Men Wear Pink Donations	HS Cheer	235.00
10/28/16	Pass the Hat	HS Vocal	14.08
10/31/16	Employee Payroll	Spen. Ed. Foundation	25.00
10/31/16	Class of 2016 Account Close Out	Spen. Ed. Foundation	242.73

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

8. Create and Accept Funds (11-16-8)

Ringwald moved and Kill seconded the motion to create and accept funds as follows per state approved budgets/applications:

K-12 Network/previously OneNET/State Restricted Grant (451-9017) of \$5400 (3x\$1800)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

9. Amended Official Certificate/Revision #3 (11-16-9)

Meyer moved and Kill seconded the motion approving the action to file and obtain amended official certificate of estimated resources to update actual receipts versus estimated receipts and to adjust appropriations accordingly if needed as presented in a letter from the Treasurer and to approve the revisions to the appropriations for FY17 to \$19,552,823.44: that such aggregate amount does not exceed the amount authorized by the most recent Amended Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, ORC. (Revision #1 - August 16, 2016; Revision #2 - September 15, 2016; Revision #3 - November 17, 2016)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

10. Appropriation/Budget Modifications (11-16-10)

Ringwald moved and Kill seconded the motion to approve appropriation/budget modifications as presented by treasurer for period of October 19, 2016 through November 17, 2016 (\$51,810.00 and \$114,810.00 respectively for both app/bud mods). (Printout in board material)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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11. Board Approval of Necessary and Reasonable Expends (11-16-11)

Meyer moved and Kill seconded the motion to approve expenses such as mileage, food, lodging and transportation to be absorbed by Title funds, etc. Fund expenditures are deemed as necessary and reasonable upon principal or superintendent approval for meetings/conferences attended requiring travel. Local in-district meetings which require the presence of members of a committee may be provided a working meal with the cost covered by these funds and is recognized as necessary and reasonable by the Board of Education.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

12. Spencerville Digital Academy Stipend (11-16-12)

Ringwald moved and Kill seconded the motion to approve the payment of a one-time stipend of \$500 to Dorthea Mueller for creating the Spencerville Digital Academy classes and student schedules for the 2016-2017 school year payable upon submission of approved form to the treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Nay</u>	Motion Carried	

13. Rescind Actions (11-16-13)

Kill moved and Meyer seconded the motion to rescind actions #10-16-3 (change Name of Job Description) and #10-16-7 (Reassignment of Staff).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

14. Reassignment of Staff (11-16-14)

Ringwald moved and Kill seconded the motion to approve the following reassignment of staff:

Brooke Zerbe from Kindergarten Teacher to EL-MS Guidance Counselor effective 10/17/16

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

15. Adjust Language in Administrator's Contracts (11-16-15)

Meyer moved and Ringwald seconded the motion to adjust the language in administrator contracts to include health savings account as an option along with the flex medical spending account option for deposit of board paid other compensation. Current IRS rulings guide the amounts. This is not additional compensation. This action recognizes that two health plans are available and IRS rules match a flex account with the mid-deductible plan and matches a health savings with the high-deductible plan and therefore this adjustment is needed.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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16. Request for Executive Session (11-16-16)

It is recommended that the Board of Education retire to executive session for the purpose of discussing the employment of public employees.

Kill moved and Meyer seconded the motion that the Board of Education retire to executive session for the purpose of discussing the employment of public employees.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 7:53 p.m.

All exited except board, supt., and treasurer

The Spencerville Board of Education returned to regular session at 8:21 p.m.

17. Adjournment (11-16-17)

Meyer moved and Kill seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 8:21 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Absent</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

John Goecke, Board President

Diane L. Eutsler, Treasurer